

Public Works Department

Exhibit ‘H’ - Letter of Inspection & Acceptance
[provided by Developer’s Engineer]

Date

Mr./Ms. _____
Director of Public Works
City of Granbury
401 N. Park Street
Granbury, Texas 76048

RE: [Project Name as referenced on the FIA]

Dear Mr./Ms. _____:

As a follow up to the project walk through and completion of the punch list items for the above referenced project, we have performed our on-site walk-through inspection of the project site.

Based on the contractors’ information and my personal inspection of the project, the public and private improvements/facilities for the Project are in general conformance of the design plans prepared under my direction and seal.

The as-built mylar plan set, inclusive of all field changes and revisions which I have inspected and approved, and compact disk containing both CAD and pdf files have been provided [or are included herein] for the City’s records.

With this letter, I hereby request that the final letter of acceptance be issued for this project.

Sincerely,

Engineer of Record [w/ original Seal and Signature]
Engineering Firm and Firm registration #

cc: Ms. JoAnne Kamman, City Engineer
Community Development Department, City of Granbury, FIA Project File